Statement on course director meetings with student course representatives

Approved by: Undergraduate Medical Education Curriculum Committee
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Course directors are expected to meet with the elected student representative(s) of their courses independently of the course committee at least three times per academic year, at least once before, once during, and once shortly after the conclusion of the course. (For first-year courses beginning at the start of the year, the requirement to meet with the representatives before the start of the year refers to the previous year’s representatives.)

Student course representatives are expected to share feedback collected broadly from the class as a whole, to the extent that this is possible. Course directors should document the discussion and share the feedback and suggestions from students with their course committee, provided the student course representatives consent to this sharing. For clarity, student course representatives are also members of the course committee and as such will additionally have opportunities to provide feedback and ask questions about course management at the time of the course committee meetings.