Statement on the use of electronic learning-management, records, and evaluation systems adopted by UME

Approved by: Undergraduate Medical Education Curriculum Committee
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When an electronic/online system for record keeping, curriculum management, course delivery, evaluation, or other aspect of the program is adopted for universal use by UME, it is the expectation that all courses and other components of the program will make use of that system to the extent that it is possible and as per the recommendations of the Vice-Dean UME or designates. If a program lead (i.e., a course director, faculty lead, theme coordinator, Academy Director, or Associate Dean) wishes to refrain from using all or part of a system that has been adopted by UME, rationale must be provided in writing to the Vice-Dean UME or designate. The rationale will be considered with appropriate consultation, alternative solutions will be explored, and a binding decision will be made. Requests not to use a system must be made well in advance of the start of a course to permit sufficient time for a considered decision to be made.

Program leads are expected to familiarize themselves with the systems pertinent to their portfolio, by availing themselves of opportunities for training and/or assistance as appropriate. For their part, the UME leadership will ensure that adequate technical and human resource support to facilitate both the adoption and ongoing use of its systems are in place, and will monitor concerns and trends in use. The UME leadership also welcomes all feedback related to the value, usefulness, and usability of its systems, and encourages program leads to explore innovative applications of existing and new technologies.